

Privacy Policy & Terms & Conditions

BUILD IT! — Women's Business Network

Effective Date: August 1, 2026 | **Last Updated:** August 1, 2026
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PART ONE

Privacy Policy

Section 1 — Introduction

BUILD IT! ("the Organization," "we," "us," or "our") is a women's networking community built on a foundation of trust, respect, and mutual support. We are deeply committed to protecting the privacy of every individual who engages with our community — and we take that responsibility seriously.

This Privacy Policy describes how we collect, use, store, protect, and share your personal information when you interact with our organization as a member, event attendee, or website visitor. It is written in plain language to ensure you understand exactly how your data is handled and what rights you hold.

This Policy applies to: current and former members; individuals who register for or attend our events; individuals who submit inquiries through our website, contact forms, or email; and visitors to our website or online platforms.

We encourage you to read this Policy carefully. By engaging with our organization in any of the above capacities, you acknowledge that you have reviewed and understand the practices described herein.

Effective Date: August 3, 2026

Section 2 — Information We Collect

We collect only the information necessary to provide you with a high-quality, safe, and enriching membership experience. The categories of information we collect are described below.

2.1 Personal Identification Information

We collect information that identifies you as an individual, which may include: full name; email address; phone number; mailing address; date of birth (optional, used for member milestone recognition only); and profile photo (if uploaded by you).

2.2 Professional Information

To support our professional networking mission, we collect information about your career and professional identity, including: job title; employer or business name; industry or professional sector; LinkedIn profile URL (if voluntarily provided); and a professional biography or summary, as entered by you in your member profile.

2.3 Event & Activity Data

We maintain records of your participation in our programming, including: event registrations and RSVP records; attendance records at in-person and virtual events; workshop and program enrollment; and post-event survey responses, where applicable.

2.4 Payment Information

When you pay for membership dues, event tickets, or workshop fees, we collect: billing name; payment method type (e.g., credit card, debit card); and transaction history (date, amount, description). **Important: Full payment card numbers are never stored by the Organization.** All payment transactions are processed through secure, PCI-DSS compliant third-party payment processors. We receive only tokenized or truncated payment references.

2.5 Communications

We retain records of communications between you and the Organization, including: messages sent through our member platform or internal messaging tools; contact form submissions; support inquiries and our responses; and email replies to our newsletters or announcements, where applicable.

2.6 Directory & Profile Data

Members who choose to participate in our member directory may create a directory listing that includes professional information, a bio, a photo, and networking preferences. You control what information is included in your directory listing and who can see it, as further described in the Terms & Conditions, Part Two, Section 7.

2.7 Photos & Videos

Images and video recordings may be captured at organizational events for use in newsletters, social media, promotional materials, and our website. Additionally, members may upload profile photos to their member accounts. Our full photo and consent policy is described in Terms & Conditions, Part Two, Section 8.

2.8 SMS & Text Messaging Data

For members who opt in to text message communications, we collect: mobile phone number; opt-in and opt-out status and timestamps; and message delivery records. This information is used solely to manage our SMS communications program. See Terms & Conditions, Part Two, Section 9 for full details.

2.9 Technical Data

When you visit our website or use our online platform, certain technical data is collected automatically, including: IP address; browser type and version; device type (desktop, mobile, tablet); pages visited and time spent; session data; and cookie data (see Section 7 for full details). This data is used to maintain website functionality and improve the user experience.

Section 3 — How We Use Your Information

We use your information only for the purposes described below. We do not use your data for any purpose that is inconsistent with our organizational mission or with your reasonable expectations as a member.

3.1 Membership Management

We use your information to create and maintain your member account; verify your identity; process membership applications, renewals, and cancellations; and communicate with you about your membership status.

3.2 Event Operations

We use your information to process event registrations; send event reminders and logistical details; track attendance; and send post-event communications, including recordings, follow-up resources, and feedback surveys.

3.3 Community Features

We use your information to power our member directory; facilitate networking connections between members; manage group communications, discussion boards, and community forums; and help members discover relevant events, committees, and opportunities within the organization.

3.4 Payment Processing

We use your billing information to process membership dues, event ticket purchases, and workshop fees securely through our third-party payment processors; and to maintain accurate transaction histories for your records and our accounting obligations.

3.5 Communications

We use your email address to send you organizational newsletters, member announcements, event invitations and updates, and important administrative notices. You may opt out of marketing communications at any time (see Section 8.4).

3.6 SMS Notifications

For members who have opted in to text message communications, we use your phone number to send event reminders, community announcements, and important organizational updates via SMS. See Part Two, Section 9 for full opt-in and opt-out details.

3.7 Safety & Moderation

We use member information as necessary to enforce our Community Guidelines and Code of Conduct; investigate reports of misconduct, harassment, or safety concerns; protect the wellbeing of members and event attendees; and maintain a safe, welcoming, and inclusive community environment.

3.8 Analytics & Improvement

We analyze how our services are used in order to improve the member experience, develop new programming, and ensure our platform meets the needs of our community. All analytics are performed on aggregated and anonymized data only. No individually identifiable member data is used for analytics purposes.

3.9 Legal Compliance

We may use or retain your information as required to comply with applicable federal, state, and local laws and regulations; respond to lawful government or law enforcement requests; and meet our legal, tax, and accounting obligations.

Section 4 — Our Commitment: We Do NOT Sell Your Data

■ A PROMISE TO EVERY MEMBER ■

X We do NOT sell, rent, trade, license, or otherwise transfer your personal information to any third-party data brokers, advertisers, or marketers — under any circumstances, ever.

X We do NOT use your member data for targeted advertising by third parties.

✗ Your personal information is NEVER monetized or shared for commercial gain by outside parties.

✗ We will NEVER profit from your personal data.

*This is a core value of **BUILD IT!** and an unconditional promise to every member of our community. Your trust is not for sale — and neither is your data.*

This commitment applies regardless of any future changes to our ownership structure, technology partners, or organizational leadership. Any future amendment that would weaken this commitment requires affirmative member notification and consent as described in Section 11.

Section 5 — How We Share Information (Limited Circumstances Only)

We share member information only in the limited circumstances described below. In all cases, we share the minimum information necessary and require that recipients protect your data in accordance with applicable law.

5.1 Service Providers

We work with a limited number of trusted third-party vendors who help us operate our platform and deliver services, including payment processors, email service providers, event management platforms, and website hosting providers. These vendors are bound by strict data processing agreements and are permitted to use member data only to perform services on our behalf — never for their own purposes or for advertising.

5.2 Other Members (Member Directory)

Information you choose to include in your member directory profile is visible to other verified members of the organization only, and only in accordance with the visibility settings you select. We do not make directory data available to non-members or to the general public.

5.3 Event Co-Hosts & Partners

For co-hosted events or events operated in partnership with vetted external organizations, we may share limited event-related information — such as your name and registration status — with the event co-host when necessary to operate the event. We do not share financial information, contact information, or any information beyond what is operationally necessary. Co-hosts are required to treat member information with the same care and confidentiality as we do.

5.4 Legal Requirements

We may disclose member information if required to do so by applicable law, valid court order, subpoena, or other legal process; or where we reasonably believe disclosure is necessary to protect the rights, property, or safety of our members, the Organization, or the public. We will make reasonable efforts to notify affected members prior to disclosure unless prohibited by law.

5.5 Business Transfers

In the unlikely event of a merger, acquisition, restructuring, or dissolution of the Organization, member personal data would be treated as an organizational asset subject to the same protections described in this Policy. Affected members would be notified in advance of any such transfer, and data would remain protected under terms no less protective than those set forth herein.

5.6 With Your Explicit Consent

Any sharing of your personal information not described in this Section 5 will occur only with your explicit prior consent. We will clearly describe the purpose and recipient of any such sharing before requesting your consent, and you may withdraw consent at any time.

Section 6 — How We Protect Your Data

We implement a multi-layered approach to data security. While no system is completely impenetrable, we are committed to maintaining reasonable and appropriate safeguards to protect your information.

6.1 Technical Safeguards

Our technical security measures include: SSL/TLS encryption for all data transmitted through our website and platform; secure, access-controlled servers; role-based access controls limiting system access to authorized personnel only; regular software updates and security patches; and periodic third-party security audits and vulnerability assessments.

6.2 Administrative Safeguards

Our administrative security practices include: mandatory data privacy and security training for all staff and volunteers who handle member data; a need-to-know access policy that limits internal access to personal information; documented data handling procedures and privacy protocols; and confidentiality agreements for all personnel with data access.

6.3 Payment Security

All payment transactions are processed through PCI-DSS (Payment Card Industry Data Security Standard) compliant third-party payment processors. The Organization does not store, transmit, or have access to full payment card numbers, CVV codes, or other sensitive financial account credentials. Our payment processors maintain their own robust security certifications.

6.4 Data Breach Response

In the event of a data breach that affects member personal information, we will: contain and investigate the breach promptly; notify affected members as required by applicable law (including California law for our California-based members); notify relevant regulatory authorities as required; and take immediate remediation steps to prevent further unauthorized access or disclosure.

6.5 Member Responsibility for Account Security

Please note that no data security system is 100% secure. We encourage all members to protect their account credentials by using a strong, unique password; not sharing login credentials with others; logging out of shared devices; and notifying us immediately at **buildit.wbn@gmail.com** if you suspect unauthorized access to your account. The Organization is not responsible for breaches resulting from a member's failure to secure their own account credentials.

Section 7 — Cookies & Tracking Technologies

7.1 What Cookies We Use

Our website uses three categories of cookies:

Cookie Type	Description	Examples
Essential / Functional	Required for core website functionality. Cannot be disabled.	Login sessions, security tokens, form data retention

Cookie Type	Description	Examples
Analytics	Help us understand how visitors use our site using aggregated, anonymized data.	Page views, session duration, navigation paths
Preference	Remember your settings and preferences to improve your experience.	Language settings, display preferences, notification preferences

7.2 Purpose of Each Cookie Type

Essential cookies are used to authenticate your account, protect against fraud and security threats, and maintain your session while navigating our platform. **Analytics cookies** allow us to measure the effectiveness of our content and understand usage patterns so we can improve our services. **Preference cookies** allow our website to remember choices you have made so that we can provide a more personalized experience during your visits.

7.3 Managing or Opting Out of Cookies

You may manage, disable, or delete non-essential cookies through your web browser's settings. Most browsers allow you to block or delete cookies through the browser's privacy or security settings menu. You may also use browser extensions or privacy tools to further control tracking technologies. Please note that disabling certain cookies may affect the functionality and performance of our website.

7.4 Essential Cookies Cannot Be Disabled

Essential (functional) cookies are strictly necessary for our website to operate and cannot be disabled through our platform. You may block these cookies via your browser settings, but doing so will prevent you from accessing member-only features, logging in to your account, or completing transactions.

Section 8 — Your Privacy Rights

We respect your right to understand and control how your personal information is used. The following rights are available to all members and individuals whose data we hold.

8.1 Right to Access

You have the right to request a copy of the personal data we hold about you, including what data we have collected, how it is being used, and with whom it has been shared.

8.2 Right to Correction

You have the right to request correction of any inaccurate, outdated, or incomplete personal data we hold about you. Many corrections can be made directly through your member account profile. For corrections to data not accessible through your account, contact us as described in Section 8.8.

8.3 Right to Deletion

You have the right to request deletion of your personal data. We will honor such requests to the extent permitted by law, subject to our legal retention obligations as described in Section 9. Certain data may be retained where required by law, for fraud prevention, or for the establishment, exercise, or defense of legal claims.

8.4 Right to Opt Out of Communications

You may unsubscribe from our marketing and newsletter emails at any time by clicking the "Unsubscribe" link included in every marketing email. Please note that even if you opt out of marketing communications, we may still send you important administrative messages related to your membership, account, or transactions.

8.5 Right to Restrict Processing

You have the right to request that we limit or restrict the way we process your personal data in certain circumstances — for example, while a correction request is pending, or where you have objected to processing based on legitimate interests.

8.6 Data Portability

You have the right to request that we provide a copy of your personal data in a commonly used, machine-readable format (such as a CSV or JSON file) so that you may transfer it to another service or organization.

8.7 California Privacy Rights (CCPA)

California residents have additional rights under the California Consumer Privacy Act (CCPA), as amended by the California Privacy Rights Act (CPRA), including:

- **Right to Know:** The right to know what categories and specific pieces of personal information we have collected, how it is used, and whether it is disclosed or sold.

- **Right to Delete:** The right to request deletion of personal information we have collected, subject to certain exceptions.
- **Right to Correct:** The right to request correction of inaccurate personal information.
- **Right to Opt Out of Sale or Sharing:** As stated in Section 4, we do not sell or share personal information for cross-context behavioral advertising. California residents have the right to confirm this.
- **Right to Non-Discrimination:** California residents have the right not to be discriminated against for exercising any of the rights described in this section. We will never deny services, charge different prices, or provide a lesser level of service to any member who exercises their privacy rights.
- **Sensitive Personal Information:** We do not use sensitive personal information for purposes beyond those permitted by the CPRA.

California residents may submit CCPA requests using the contact method described in Section 8.8 below. We will respond within 45 days, with the option to extend by an additional 45 days where reasonably necessary.

8.8 How to Exercise Your Rights

To exercise any of the rights described in this Section 8, please contact our Privacy team at: **buildit.wbn@gmail.com**. We will acknowledge your request within 5 business days and will respond fully within **30 days** of receipt. We may need to verify your identity before processing certain requests. We will not charge a fee for reasonable requests, but may charge for excessive or repetitive requests as permitted by law.

Section 9 — Data Retention

We retain personal data only as long as necessary for the purposes described in this Policy or as required by applicable law. Our standard retention practices are as follows:

Data Category	Retention Period	Basis
Member account and profile data	Duration of active membership + 3 years following termination	Legal and operational purposes

Data Category	Retention Period	Basis
Event registration and attendance records	3 years from the date of the event	Operational and legal purposes
Payment and transaction records	7 years (or as required by applicable tax law)	Tax and accounting obligations
Communications (email, support tickets)	3 years from the date of communication	Operational and dispute resolution purposes
SMS opt-in / opt-out records	3 year from opt-in or opt-out date	Regulatory compliance
Website technical/log data	12 months from collection	Security and analytics

Members may request early deletion of their data at any time (see Section 8.3). Deletion requests will be honored to the fullest extent permitted by our legal obligations. Data subject to mandatory legal retention requirements cannot be deleted prior to the expiration of the applicable retention period.

Section 10 — Children's Privacy

Our organization, services, platform, and events are intended exclusively for individuals who are 18 years of age or older. We do not knowingly collect, use, or maintain personal information from any individual under the age of 18.

If a parent or legal guardian believes that their minor child has submitted personal information to us — through our website, an event registration, or any other channel — we ask that they contact us immediately at **buildit.wbn@gmail.com**. Upon receiving such notification and verifying the claim, we will promptly delete the applicable information from our records.

Section 11 — Changes to This Privacy Policy

We reserve the right to update or modify this Privacy Policy at any time. In the event of a material change — meaning any change that meaningfully affects how we collect, use, or share your personal information — we will notify all active members by email to the address on file, and by posting a prominent notice on our website, no less than 30 days prior to the effective date of the change.

Non-material updates (such as grammatical corrections or clarifications that do not alter the substance of the policy) may be made without advance notice, though the revised policy will always be posted on our website with a current "Last Updated" date.

Your continued membership and use of our services following the effective date of any updated Privacy Policy constitutes your acceptance of the updated terms. If you do not agree to a material change, you may cancel your membership as described in Part Two, Section 2.5.

Section 12 — Privacy Contact Information

For questions, concerns, requests, or complaints regarding this Privacy Policy or our data practices, please contact us using the information below. We are committed to responding to all privacy inquiries promptly and in good faith.

Organization	[BUILD IT!]
Mailing Address	[5500 E. Vista Del Amigo, Anaheim, CA 92807]
Privacy Email	Buildit.wbn@gmail.com
Phone	714-213-3711
Response Time	Within 30 days of receipt (45 days for California CCPA requests)

PART TWO

Terms & Conditions

Section 1 — Acceptance of Terms

These Terms & Conditions ("Terms") constitute a legally binding agreement between you and **BUILD IT!** governing your membership in and use of our community, platform, events, and related services.

By taking any of the following actions, you acknowledge that you have read, understood, and agree to be bound by these Terms in their entirety:

- Submitting a membership application or becoming a member;
- Registering for or attending any organizational event;
- Accessing or using our website, member portal, or online platform; or
- Engaging with any organizational communication or program.

Age Requirement: You must be at least 18 years of age to become a member, attend events, or otherwise participate in our community. By agreeing to these Terms, you represent that you meet this age requirement. If not 18, express parental and/or guardian approval is needed in writing.

These Terms apply to all members, event attendees, and website visitors. If you do not agree to these Terms, you may not use our services or participate in our community.

Section 2 — Membership Terms

2.1 Eligibility

Membership in **BUILD IT!** is open to women, as those terms are defined and applied by the BUILD IT!. BUILD IT! is committed to building an inclusive, welcoming community and celebrates diversity across all identities, backgrounds, and experiences. BUILD IT! reserves the right to clarify eligibility criteria at its discretion while upholding its core values of inclusion and respect.

2.2 Application & Approval

Membership is subject to submission of a completed membership application and approval by BUILD IT!. BUILD IT! reserves the right to accept or decline any application at its sole discretion, provided such decisions are not based on any characteristic protected by applicable law. Applicants who are not approved will receive a full refund of any application fees paid.

2.3 Membership Dues

Membership dues are charged on an annual or monthly basis, as selected at the time of enrollment, at the rates published on our membership page. BUILD IT! reserves the right to adjust membership dues upon providing at least **30 days' advance written notice** to current members by email. Dues

adjustments will not take effect during an existing paid membership term; they will apply at the next renewal.

2.4 Renewal

Memberships renew automatically at the end of each membership period (annual or monthly) unless the member submits a cancellation request prior to the renewal date, as described in Section 2.5. Members will receive a renewal reminder by email in advance of their renewal date. By maintaining an active membership, you authorize BUILD IT! to charge your payment method on file for the applicable renewal dues.

2.5 Cancellation

Members may cancel their membership at any time by submitting written notice to **buildit.wbn@gmail.com** or through the account cancellation process in the member portal. Cancellations take effect at the end of the current billing period. **Membership dues are non-refundable for the unused portion of the current membership period**, except as expressly stated in writing by BUILD IT! on a case-by-case basis or as required by applicable law.

2.6 Account Responsibility

Members are solely responsible for maintaining the security and confidentiality of their account login credentials. You agree to notify BUILD IT! immediately of any unauthorized use of your account or any other security concern. BUILD IT! is not liable for any loss or damage arising from your failure to maintain account security. All activity conducted under your account is your responsibility.

Section 3 — Community Guidelines & Code of Conduct

Our community is only as strong as the trust, kindness, and professionalism each member brings to it. These guidelines apply to all member interactions — online and in person, at events and in all organizational communications.

3.1 Core Values

Every member of **BUILD IT!** is expected to embody and uphold the following core values in all interactions with fellow members, event guests, staff, and partners:

- **Respect:** Treat every person with dignity, regardless of background, opinion, or experience level.

- **Inclusion:** Actively welcome all women and respect their diverse identities, perspectives, backgrounds and experiences represented in our community.
- **Empowerment:** Lift others up. Share your expertise generously. Celebrate the successes of your fellow members.
- **Professionalism:** Conduct yourself with integrity and courtesy in all organizational spaces.
- **Kindness:** Lead with compassion. Assume good intent while holding space for honest, respectful dialogue.

3.2 Prohibited Conduct

The following behaviors are strictly prohibited and will not be tolerated in any organizational space, online or in person:

- Harassment, intimidation, bullying, or discrimination based on race, ethnicity, national origin, religion, gender, gender identity or expression, sexual orientation, disability, age, socioeconomic status, or any other protected or personal characteristic;
- Hate speech, slurs, derogatory language, or any content that demeans, dehumanizes, or marginalizes individuals or groups;
- Spam, unsolicited sales pitches, multi-level marketing (MLM) recruitment, or self-promotion in spaces not designated for member business sharing;
- Sharing, disclosing, or publishing another member's private or personal information without their explicit consent (doxxing);
- Impersonating another member, person, business, or organization;
- Spreading false, misleading, or defamatory information about individuals, organizations, or the Organization itself;
- Any illegal activity, or encouragement, facilitation, or glorification of illegal activity; and
- Any conduct that the Organization, in its reasonable judgment, determines to be harmful, threatening, or contrary to the spirit of this community.

3.3 Business Promotion Guidelines

We recognize that many of our members are entrepreneurs, business owners, and professionals who are proud of their work — and we celebrate that. Members are welcome to share their professional

services, products, and offerings within spaces designated for member business promotion (such as designated networking forums or events). However, aggressive, repeated, or unsolicited solicitation of fellow members in general community spaces, direct messages, or at events is prohibited and may result in account suspension.

3.4 Respectful Disagreement

Our community includes members with a wide range of backgrounds, experiences, and viewpoints. We encourage open, thoughtful, and respectful dialogue. Members are welcome to share diverse perspectives and to respectfully disagree with one another. However, personal attacks, name-calling, and disrespectful dismissal of others' experiences are never acceptable, regardless of the topic being discussed.

3.5 Reporting Violations

If you witness or experience conduct that you believe violates these Community Guidelines, please report it promptly to our team at **buildit.wbn@gmail.com**. Reports may be made confidentially. All reports will be reviewed in good faith, and the Organization will take appropriate action in accordance with Section 4.4.

Section 4 — Safety Rules

The safety and wellbeing of every member is a foundational priority. The following rules apply at all organizational events and in all community spaces.

4.1 Zero Tolerance for Harassment

BUILD IT! has a strict zero-tolerance policy for harassment in any form — whether online, via direct message, or in person at events. Harassment includes, but is not limited to, unwelcome physical contact, offensive verbal comments, sexual harassment, stalking, following, photography without consent, sustained disruption of discussions, and any conduct that creates a hostile or threatening environment. Any substantiated report of harassment will result in immediate investigation and may result in removal from the community, regardless of the status of the individual involved.

4.2 In-Person Event Safety

All members and guests attending in-person events are expected to comply with all venue policies and rules; follow the instructions of event staff and venue personnel; exercise reasonable care for

their own safety and the safety of others; and refrain from behavior that endangers, threatens, or disturbs other attendees.

4.3 Reporting Safety Concerns

Members and guests may report safety concerns — including concerns about their own safety, the safety of another person, or any threatening or alarming conduct — to our Safety team at **buildit.wbn@gmail.com**. Reports may be made confidentially. In the event of an immediate safety emergency, please contact local emergency services (911) first.

4.4 Consequences of Violations

BUILD IT! reserves the right to take any of the following actions in response to violations of these Safety Rules or Community Guidelines, based on the nature, severity, and circumstances of the conduct:

- **Verbal or written warning;**
- **Temporary suspension** of member access to the platform, events, or community spaces;
- **Permanent removal** from the community and termination of membership, without refund of dues; or
- **Referral to law enforcement**, where conduct may constitute a criminal offense.

BUILD IT! may take action based on its own investigation and judgment and is not required to follow a progressive discipline sequence for serious violations. All decisions regarding member conduct are final at the Organization's discretion.

4.5 No Retaliation

Members who report safety or conduct concerns in good faith will be protected from retaliation. Any member found to have retaliated against an individual for making a good-faith report will be subject to immediate disciplinary action, up to and including permanent removal from the community.

Section 5 — Event Policies

5.1 Registration

Event registration is required for all organizational events unless otherwise expressly noted. Space at events may be limited and is allocated on a first-come, first-served basis. Registration confirms

your intent to attend; please register only if you reasonably expect to attend, out of respect for members on waiting lists.

5.2 Refund & Cancellation Policy

Refunds for paid events must be requested at least **72 hours before the event start time**. Refund requests submitted within 72 hours of the event start will not be honored, and no refunds will be issued for registered no-shows. At the Organization's sole discretion, an event credit (applicable to a future event) may be offered in lieu of a cash refund for cancellations that do not qualify for a refund.

5.3 Event Conduct

All Community Guidelines and Code of Conduct requirements described in Section 3 apply in full to all in-person and virtual events hosted by the Organization, as well as to all satellite gatherings, affiliate events, and networking activities organized under the Organization's name or brand.

5.4 Virtual Event Rules

Participants in virtual events are expected to: maintain a professional appearance and background environment appropriate to a professional networking setting; mute microphones when not speaking unless directed otherwise; refrain from disruptive or distracting behavior in video view; and not record, screenshot, capture, or otherwise reproduce virtual event content — including other participants' likenesses or remarks — without the express prior written permission of the Organization and all individuals whose image or voice may be captured.

5.5 Event Changes & Cancellations

BUILD IT! reserves the right to reschedule, modify, or cancel any event at any time, for any reason, including circumstances beyond our control. In the event of a cancellation, all registered attendees who paid for the event will be notified promptly and offered either a full refund or an event credit. In the event of a rescheduling, registered attendees will be notified and offered the option to retain their registration for the new date or receive a full refund.

Section 6 — Payment Terms

6.1 Accepted Payment Methods

BUILD IT! accepts payment by major credit cards, debit cards, and any other payment methods listed at the time of checkout. Accepted payment methods are subject to change. Payment is due at the time

of membership enrollment, membership renewal, or event registration, unless other payment terms are expressly communicated in writing.

6.2 Secure Processing

All payment transactions are processed through secure, PCI-DSS compliant third-party payment processors. The Organization does not collect, store, or handle full payment card numbers or other sensitive financial credentials. By submitting payment, you authorize the Organization's payment processors to charge your designated payment method for the applicable amount.

6.3 Billing Disputes

Members who have questions or concerns about a charge on their account should contact our Billing team at **buildit.wbn@gmail.com** within **30 days** of the charge date. We will investigate all billing inquiries in good faith and work to resolve concerns promptly. Initiating a payment dispute or chargeback without first contacting the Organization may result in account suspension while the matter is reviewed.

6.4 Failed Payments

In the event of a failed recurring payment (such as an expired card or insufficient funds), the Organization will notify the member by email and provide an opportunity to update the payment method on file within a reasonable period. If a failed payment is not resolved within the specified timeframe, membership access may be temporarily suspended until payment is received. The Organization is not responsible for loss of access to community features or events resulting from a failed payment.

6.5 Taxes

Membership dues and event fees are stated exclusive of applicable taxes unless otherwise noted. Members are solely responsible for any federal, state, or local taxes applicable to their purchase of membership or event access. The Organization will collect and remit sales tax where required by law.

6.6 No Refund on Membership Dues

Membership dues are non-refundable, except at the sole and express discretion of the Organization or as required by applicable law. This policy applies regardless of the reason for cancellation, including decisions by the member not to use available membership benefits.

Section 7 — Member Directory

7.1 Voluntary Participation

Participation in the member directory is entirely voluntary. No member is required to create or maintain a directory listing. Members who choose to participate in the directory have full control over the information they include and how it is displayed.

7.2 Visibility Settings

Members may configure their directory profile visibility to one of the following settings: (a) **Visible to All Members** — your profile is accessible to all verified members of the Organization; (b) **Limited Visibility** — only selected information is displayed; or (c) **Hidden** — your profile does not appear in directory searches. Members may update their visibility settings at any time through their account settings.

7.3 Appropriate Use of Directory

The member directory exists solely to facilitate professional networking and connection among verified members of the Organization. Members may not: scrape, copy, export, or systematically collect directory data by any automated or manual means; redistribute, republish, or sell directory data to any third party; or use directory data for any purpose outside of legitimate professional networking consistent with these Terms.

7.4 Misuse of Directory

Use of the member directory for unsolicited solicitation, spam, MLM recruitment, data harvesting, or any purpose inconsistent with Section 7.3 is a material violation of these Terms and may result in immediate suspension or termination of membership, at the Organization's sole discretion.

Section 8 — Photo & Video Consent

8.1 Event Photography

By registering for and attending any event hosted by **BUILD IT!**, members and guests acknowledge that photography and/or video recording may take place during the event. Images and recordings captured at events may be used by the Organization for purposes including, but not limited to, social media posts, email newsletters, organizational websites, marketing and promotional materials, and

event recaps. No compensation is owed to individuals whose image or likeness is captured in the course of event coverage.

8.2 Opting Out of Photography

Members or guests who do not wish to be photographed or recorded at an event must notify event staff in advance by emailing **buildit.wbn@gmail.com** or by notifying event staff at check-in on the day of the event. We will make reasonable efforts to accommodate opt-out requests. Opt-out requests for virtual events should be communicated before or at the start of the event.

8.3 Member-Uploaded Photos

Members who upload photos to their member profile or post images within the organizational platform grant **BUILD IT!** a non-exclusive, royalty-free license to display those photos within the member platform for the purpose of supporting the member's profile and directory listing. This license does not extend to use of member-uploaded photos in external marketing or promotional materials without the member's additional consent.

8.4 Third-Party Photos

Members must not post, share, or publish photographs or images of other members, guests, or individuals in any organizational forum, group, or platform without the explicit consent of all individuals pictured. Posting photos of others without consent is a violation of our Community Guidelines and may result in disciplinary action.

8.5 Photo Removal Requests

Members may request the removal of any photos in which they appear — whether captured at events or posted by others — by contacting us at **buildit.wbn@gmail.com**. We will process removal requests promptly and in good faith. Please include a description of the photo and, where possible, a link to or screenshot of the image.

Section 9 — SMS / Text Message Consent

This section governs the Organization's SMS text messaging program. All SMS participation is voluntary and opt-in only.

9.1 Opt-In Consent

By providing your mobile phone number and affirmatively checking the SMS consent checkbox during membership registration or account setup — or by separately opting in to text communications through your account settings — you expressly consent to receive recurring text messages from **BUILD IT!**. These messages may include event reminders, community announcements, membership updates, and other important organizational communications.

9.2 Message Frequency

Message frequency varies based on organizational activity. Members can generally expect to receive between **2 and 6 text messages per month**. We will not send excessive or unnecessary text messages.

9.3 Message & Data Rates

Standard message and data rates may apply to text messages sent and received, depending on your mobile carrier plan. **BUILD IT!** does not charge for text messages; any charges are imposed by your mobile carrier. Contact your carrier for details on your messaging plan.

9.4 Opt-Out Instructions

You may opt out of receiving text messages from **BUILD IT!** at any time by replying **STOP** to any text message you receive from us. Upon receipt of your STOP reply, we will send you a single confirmation message and will send no further text messages to your number, unless you subsequently opt back in.

9.5 Help

For assistance with our SMS program, reply **HELP** to any text message, or contact us at **buildit.wbn@gmail.com**. We will respond to help inquiries within 2 business days.

9.6 No Sharing of Phone Numbers

Phone numbers collected for SMS purposes will **never** be sold, rented, traded, or shared with third-party marketers or data brokers. Phone numbers are used exclusively to deliver organizational text message communications. This commitment is a direct extension of our data privacy policy described in Part One, Section 4.

9.7 Carrier Limitation of Liability

Mobile carriers are not liable for delayed or undelivered text messages. Delivery of text messages is subject to effective transmission from your mobile carrier. The Organization is not responsible for

messages that are delayed or undelivered due to factors outside of our control, including carrier outages, network issues, or incorrect phone numbers.

Section 10 — Intellectual Property

10.1 Organization Content

All content, materials, and assets owned or produced by **BUILD IT!** — including, but not limited to, website content, blog posts, event materials, curriculum and workshop content, organizational logos, trademarks, brand assets, email templates, and original graphics — are the exclusive intellectual property of the Organization and are protected by United States copyright, trademark, and other applicable intellectual property laws. Unauthorized reproduction, distribution, modification, or commercial use of Organization content is strictly prohibited.

10.2 Member Content

Members retain full ownership of all original content they post, upload, or submit within the organizational platform, including professional bios, articles, comments, photos, and other materials. By posting content within our platform, members grant **BUILD IT!** a limited, non-exclusive, royalty-free license to display and distribute that content within the member platform for the purpose of facilitating community engagement. This license does not extend to external publication or commercial use of member content without additional consent.

10.3 Prohibited Use

Members may not reproduce, copy, distribute, republish, commercially exploit, or create derivative works from any Organization-owned content without the express prior written permission of the Organization. Requests for permission to use Organization content should be directed to **buildit.wbn@gmail.com**.

Section 11 — Disclaimers & Limitation of Liability

11.1 No Professional Advice

The content, information, resources, and discussions shared within BUILD IT!'s platform, events, newsletters, and community spaces are provided for informational and professional networking purposes only. Nothing shared by the Organization or by any member should be construed as legal,

financial, medical, psychological, or other professional advice. Members should consult qualified professionals for advice specific to their circumstances.

11.2 No Guarantee of Outcomes

The Organization makes no representations, warranties, or guarantees — express or implied — regarding any business, professional, career, financial, or personal outcomes that may result from membership, event participation, networking, or use of any organizational services or resources. Results vary based on individual circumstances, effort, and factors outside the Organization's control.

11.3 Limitation of Liability

To the fullest extent permitted by applicable law, **BUILD IT!**, its officers, directors, employees, volunteers, and agents shall not be liable for any indirect, incidental, special, consequential, or punitive damages arising from your membership or use of our services. In all cases, the Organization's maximum aggregate liability to any member or user for any claim arising out of or related to membership or use of our services shall not exceed the total amount paid by that member to the Organization in the **12 months immediately preceding the claim**.

11.4 Indemnification

Members agree to defend, indemnify, and hold harmless **BUILD IT!** and its officers, directors, employees, volunteers, and agents from and against any claims, liabilities, damages, losses, costs, and expenses (including reasonable attorneys' fees) arising out of or related to: (a) your use of our services or platform; (b) your conduct at events or within community spaces; (c) your violation of these Terms; (d) your violation of any applicable law or regulation; or (e) any content you post, upload, or share within our platform.

Section 12 — Dispute Resolution

12.1 Good Faith Informal Resolution

In the event of any dispute, claim, or controversy arising out of or relating to these Terms, your membership, or your use of our services, the parties agree to first attempt to resolve the matter through good-faith informal negotiation. To initiate informal resolution, please contact our team at **buildit.wbn@gmail.com** with a written description of your concern. The parties will attempt to resolve the dispute within 30 days of notice.

12.2 Governing Law

These Terms and any dispute arising hereunder shall be governed by and construed in accordance with the laws of the State of **California**, without regard to its conflict of law principles. To the extent any dispute is not subject to arbitration under Section 12.3, the parties consent to exclusive jurisdiction and venue in the state and federal courts located in **Orange County, CA**.

12.3 Binding Arbitration

Any dispute that cannot be resolved through informal negotiation pursuant to Section 12.1 shall be submitted to and resolved by binding arbitration administered by **[Arbitration Organization, e.g., JAMS or the American Arbitration Association]** in accordance with its applicable rules. The arbitration shall take place in **Anaheim, CA**, or virtually by mutual agreement. The arbitrator's decision shall be final and binding and may be entered as a judgment in any court of competent jurisdiction. Each party shall bear its own costs unless the arbitrator determines otherwise.

12.4 Class Action Waiver

By agreeing to these Terms, each member expressly waives the right to participate in any class action lawsuit, class-wide arbitration, or representative action of any kind with respect to any dispute arising out of or relating to these Terms, membership, or use of our services. All disputes must be brought on an individual basis only.

Section 13 — Modifications to Terms

BUILD IT! reserves the right to update or modify these Terms & Conditions at any time. In the event of a material change to these Terms, the Organization will provide notice to all active members by email to the address on file and by posting a prominent notice on our website, no less than **30 days** prior to the effective date of the change.

Your continued membership in BUILD IT! and use of our services following the effective date of any updated Terms constitutes your acceptance of the modified Terms. If you do not agree to any material modification, your remedy is to cancel your membership as described in Section 2.5 prior to the effective date of the change.

Non-material modifications (including typographical corrections and clarifications that do not alter member rights or obligations) may be made without advance notice. The current effective version of these Terms will always be posted on our website.

Section 14 — Termination

Termination by BUILD IT!: BUILD IT! reserves the right to suspend or permanently terminate any membership, at its sole discretion, for: (a) violation of these Terms or the Community Guidelines; (b) conduct deemed harmful to the community, members, or the Organization; (c) failure to pay applicable membership dues; or (d) any other reason the Organization determines is in the best interest of the community. Upon termination for cause, no refund of membership dues will be issued.

Termination by the Member: Members may terminate their membership at any time by providing written notice to the Organization as described in Section 2.5. Termination does not entitle the member to a refund of prepaid dues, except as required by applicable law.

Survival: The following provisions of these Terms shall survive the termination or expiration of membership and continue to bind the parties: Section 10 (Intellectual Property); Section 11 (Disclaimers & Limitation of Liability); Section 12 (Dispute Resolution); and any other provisions that by their nature are intended to survive termination.

Section 15 — General Contact Information

For all general inquiries, please contact **[Organization Name]** using the information below. For specialized inquiries, please use the dedicated contact addresses listed in the table.

Organization	[BUILD IT!]
Mailing Address	[5500 E Vista Del Amigo, Anaheim, CA 92807]
Phone	[714-213-3711]
General Email	[buildit.wbn@gmail.com]
Privacy Inquiries	[buildit.wbn@gmail.com]

Organization	[BUILD IT!]
Safety & Conduct Reports	[buildit.wbn@gmail.com]
Billing & Payment Questions	[buildit.wbn@gmail.com]
SMS / Text Message Support	[buildit.wbn@gmail.com]
Photo Removal Requests	[buildit.wbn@gmail.com]
Legal / Dispute Matters	[buildit.wbn@gmail.com]

Acknowledgment

By participating in **BUILD IT!** as a member, event attendee, or website user, you acknowledge that you have read, understood, and agree to be bound by this Privacy Policy and these Terms & Conditions in their entirety.

Authorized Representative Signature **Lisa Daly | Founder & Owner**
BUILD IT!

Date August 3, 2026

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For questions, contact **buildit.wbn@gmail.com**.